



Production Lead – Tube Making West Chester, PA

The Production Lead is responsible for being the subject matter expert, leading the production team, ensuring adherence to safety and quality standards and overseeing the daily production activities to meet targets and goals.

Applicants must be authorized to work for ANY employer in the U.S. We are unable to sponsor or take over sponsorship of an employment Visa at this time.

Key Responsibilities/Deliverables:

- Lead and direct production team members, assigning tasks and providing guidance
- Train and mentor new and existing employees on production processes, equipment, and safety procedures
- Communicate effectively with team members, supervisors, managers, other departments and leadership
- Act as the subject matter expert for the equipment, line design and development of the department
- Monitor and ensure production goals and objectives are met in a timely and efficient manner
- Oversee the production process from start to finish, ensuring adherence to established procedures and quality standards
- Identify and resolve production issues or bottlenecks to maintain a smooth workflow.
- Assist in the development and implementation of continuous improvement initiatives.
- Monitor inventory levels and ensure proper stock rotation.
- Communicate daily at-shift change with production staff to ensure a smooth transition between shifts
- Maintain a safe, clean, and organized work environment in accordance with company policies
- Implement and monitor production schedules and workflows.
- Troubleshoot production issues and implement corrective actions
- Maintain accurate production records and generate reports as needed
- Ensure that all production activities comply with health and safety regulations.
- Conduct safety training and drills for the production team.
- Other duties as deemed necessary

Knowledge, Skills and Experience Required for Success:

- 3+ years of lead experience in a production environment related to tube manufacturing and paper slitting preferred
- Background in paper drinking straws, toilet paper tubes, paper towel tubes, cardboard cores, or similar products preferred
- Manufacturing experience required
- Experience with the manufacturing and production of an FDA regulated class 2 medical device preferred
- Strong leadership skills with the ability to motivate and develop a team.
- Expertise in production planning, quality control, and operational efficiency.
- Commitment to safety, continuous improvement, and meeting production targets.

Work Environment/Physical Demands:

- While performing the duties of this job, the employee regularly works in a warehouse/manufacturing setting.
- While performing the duties of this job, the employee is regularly required to use hands, and fingers to handle, feel, or operate objects, tools or controls, and reach with hands and arms.
- The employee is frequently required to stand, talk, and hear.
- Must be able to lift up to 50 pounds at a time.
- Must be able to work on your feet for 6-7 hours per shift.

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